

Introduction

This policy statement sets out SWRAC's arrangements for managing the access of providers to pupils for the purpose of giving them information about the provider's education or training offer. This complies with SWRAC's legal obligations under Section 42B of the Education Act 1997.

Learner entitlement

All learners in years 10 - 13 are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

A provider wishing to request access should contact:

Bev Gowman (Head of Learning) - bevgowman@swrac.ac.uk

Andrea Bennett (CIAG Coordinator) - andreabennett@swrac.ac.uk

Lorna Clark (CIAG Coordinator) - lornaclark@swrac.ac.uk

Telephone 01202 848099

Opportunities for access

A number of events, integrated into SWRAC’s careers programme, will offer providers an opportunity to come into the Centres to speak to learners and/or their parents/carers.

	Autumn Term	Spring Term	Summer Term
Year 10	Small group session future education, training and employment Termly careers focused sessions	Impartial CIAG meeting Termly careers focused sessions	Impartial CIAG meeting Termly careers focused sessions
Year 11	Small group session future education, training and employment Termly Careers focused sessions	Impartial CIAG meeting FE options visit Termly Careers focused sessions	Impartial CIAG meeting Career Fair Termly Careers focused sessions
Year 12	Small group session future education, training and employment Termly careers focused sessions Works experience	Impartial CIAG meeting FE options visit Termly careers focused sessions Works experience	Impartial CIAG meeting Career Fair Termly careers focused sessions Works experience
Year 13	Small group session future education, training and employment Termly careers focused sessions Works experience Enterprise Activities	Impartial CIAG meeting FE options visit Termly careers focused sessions Works experience Enterprise Activities	Impartial CIAG Meeting Career Fair Termly careers focused sessions Works experience Enterprise Activities

Please speak to our careers lead or CIAG Coordinator to identify the most suitable opportunity for you.

Granting and refusing access

We will grant access requests that meet the following criteria:

- Requests from Ofsted registered 11-19 providers
- That are reasonable and do no impact on the existing education provision for our students.

What can provider expect once a request has been accepted?

- Once we have approved a provider, we will work with them to identify the best method for providing access to our students
- We will endeavour to make spaces available to host discussions between providers and students/parents and carers
- Arrangements will be discussed in advance between our careers lead / CIAG Coordinator and a nominated member of the provider's team.

Can providers leave information (eg prospectuses) for students to read?

- Providers are welcome to leave a copy of their prospectuses or other information with the careers lead or the CIAG Coordinator.

Safeguarding

Our Safeguarding/child protection policy outlines SWRAC's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

Premises and facilities

SWRAC will make classrooms, spaces or private meeting rooms available for discussions between provider and learners as appropriate to the activity. SWRAC will also make available audio/visual and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the careers lead or a member of SWRAC's team.